

Minutes and Actions from 612 Sauna Society Board of Directors

June 1, 2017 - 1800-2000

In Attendance:

John Pederson
Margie Weaver
Rodney Buhrsmith
Teke O'Reilly
Max Musicant

Meeting begins promptly at 1830 with JP asking for a check-in from each attendee.

Rodney volunteers to timekeep and note take. Max leads the group through assignment amounts of time needed for each section.

JP leads a discussion about the purpose of the Board having discussed that very thing with Tom Pierson.

Max suggests that the scope of the BoD in terms of writing policy and putting v1 together of all that is needed to run, operate and sustain The Forge. The scope is as such:

- 1) Member Benefits
- 2) Hiring/Firing
- 3) The Forge - Care for Assets
- 4) The Forge - Availability
- 5) Money Management

Meeting practices were discussed and "Robert's Rules" were offered as the format/construct for us to follow. *What are Robert's Rules?*

JP led a discussion on the current and future make-up of the 612SS BoD.

To that end, the following was discussed/learned:

- 1) 5-7 BoD members is target
- 2) Margie and Teke will be stepping down from this version of the BoD
- 3) Rod was offered a seat on the BoD and was nominated to be first President of the BoD
- 4) The first election will be held for a new slate of BoD members in April 2018
- 5) In the meantime, our first effort will be a communication out to the Members soliciting interest in joining the Board. Following that, we will decide in between BoD meetings, who to invite to round out this first official BoD for 612SS
- 6) From earlier, the Scope of BoD was discussed and there will need to be some dividing and conquering with regards writing the policies and procedures for each of the 5 areas Max laid out above

Next and Future Openings of The Forge was discussed next.

Next event is the TMORA event on June 9th at 201 W Minnehaha.

Discussion ensued as to when to open for the Coop Membership and June 10/11 was decided upon.

ACTION - Next step with regards that is JP/Rod collaborating on messages out to membership discussing the June 9-11 slot. Rod will review past messages for tone and JP and Rod will script and send on 6/2/2017.

ACTION - An event was discussed for July for coop members at 201 W Minnehaha. Was a date decided?

Membership Activation was discussed. Teke has scripted out a few key items that Members need to have communicated to them. To that end, seeking a paid part-time Director/Volunteer Coordinator is a key action.

ACTION - Rod and JP will write up a communication to be sent to Membership by 6/5/2017.

ACTION - We need to craft a job description for the Director/Volunteer Coordinator.

Rod went over the current financials for 612SS. Solid cash position. Max suggested that we do some income projecting and decide what 612SS can afford to pay the D/VC.

ACTION - Rod will review the model that Max/Teke worked on in April and offer a suggested range for paying the D/VC

The BoD decided that every other week communication to the Membership is the right pace unless there is an event upcoming and then the messaging will be more like weekly.

Misc

Next BoD meeting tentatively set for July 12 at 1800 at a TBD location.

Save-the-date for the July event will be communicated in our next Membership communication the week of June 5.